

**MINUTES – CERAMIC TILE DISTRIBUTORS ASSOCIATION (CTDA)  
WAREHOUSING AND LOGISTICS COMMITTEE**

**Thursday, April 16, 2009**

**1.0 CALL TO ORDER AND ARTICULATION OF MEETING GOALS**

The meeting was called to order at 10:00 a.m. CDT by Chairman Steve Vogel. Those in attendance were: Steve Vogel, Erin Soger, Bill Ives, and Bill Prescott.

**2.0 ANNOUNCEMENTS**

There were no announcements.

**3.0 LEGAL REPORT**

There was no legal report.

**4.0 APPROVAL OF MINUTES OF THE FEBRUARY 19, 2009 MEETING**

*A motion was made, seconded and unanimously passed to approve the minutes of the February 19, 2009 meeting.*

**5.0 CURRENT COMMITTEE PROJECTS**

**5.1 Suggest Speakers for the Management Conference**

Ms. Soger reported on the status of her communications with the American Trucking Association. She will continue to attempt to contact them. Mr. Vogel suggested that CTDA staff review the conference schedule for the American Trucking Association to determine if there are any appropriate speakers.

Mr. Vogel will do the same for the Warehousing Education and Research Council (WERC).

**5.2 Publish a list of best practices and metrics in warehousing**

The committee reviewed the current document and discussed ways to move forward with the project.

© CTDA 2009

Warehousing and Logistics Committee

Page 1 of 3

Draft Minutes

G:/CTDA/Minutes/Spring2009/CTDA\_Warehousing\_and\_Logistics\_Committee\_Minutes\_Spring\_2009.doc

Both Mr. Prescott and Mr. Vogel volunteered to review the document. The document should be compiled into a short list on behalf of CTDA, as opposed to ideas from different companies. Mr. Prescott and Mr. Vogel will submit their drafts by June 30<sup>th</sup>.

CTDA staff will send the document in word so that it will be easier to edit.

### **5.3 Potential Webinar Speaker**

Mr. Prescott updated the committee on the status of his calls and asked for clarification on the topic. Mr. Vogel gave Mr. Prescott several ideas. Mr. Prescott will continue to follow up with Dancik and will try to get them on the schedule for 2009.

### **5.4 Warehouse Tours**

The committee does not believe it will find a suitable warehouse to tour in the Naples, FL area. This item may be discussed at a later date.

## **6.0 CTDA 2009 Plan**

Ms. Soger presented the 2009 plan to the committee and explained the current status of each thrust and metric.

## **7.0 OTHER BUSINESS**

CTDA staff will survey the members of this committee to determine who will continue to serve on it and how many times a year the committee would like to meet.

The committee discussed the possibility of only meeting twice a year at the Management Conference and Coverings.

*A motion was made and seconded to only meet twice a year at the Management Conference and Coverings. The motion will not be passed until the entire committee has been surveyed and provides their input.*

## **8.0 SUMMARY**

Ms. Soger summarized the meeting.

## **9.0 ADJOURNMENT**

© CTDA 2009

Warehousing and Logistics Committee

Page 2 of 3

Draft Minutes

G:/CTDA/Minutes/Spring2009/CTDA\_Warehousing\_and\_Logistics\_Committee\_Minutes\_Spring\_2009.doc

There being no further business to come before the committee, the meeting was adjourned at 10:30 p.m. CDT.

© CTDA 2009

Warehousing and Logistics Committee

Page **3** of **3**

Draft Minutes

G:/CTDA/Minutes/Spring2009/CTDA\_Warehousing\_and\_Logistics\_Committee\_Minutes\_Spring\_2009.doc